



## VACANCY AT WESSA

### Centre Manager Treasure Beach Education Centre Durban, KwaZulu-Natal

We are currently interviewing for a Centre Manager for the Treasure Beach Education Centre. Treasure Beach is an iconic WW2 radar station which has operated as a well-respected education centre over many years by WESSA. The property is very special and unique and includes the last remaining example of coastal grassland, magnificent dune forest and the best whale watching viewing deck in Durban. We are seeking an outstanding educationist to take the unit to new heights, and to be *the* centre of choice for schools visiting Durban providing top class marine and coastal outdoor education experiences including packages offering the best of Durban.

#### KEY PERFORMANCE AREAS INCLUDE:

- Assume overall accountability for the Business Unit.
- Provide strong leadership and management in order to convert the unit to a highly effective, profitable business
- Develop and implement a sales and Marketing Plan
- Meet potential clients and funders on a regular basis, networking for new funders and schools bookings so as to ensure the future sustainability of the unit.
- Continuous growth and development of programmes for both state and independent schools.

#### MINIMUM QUALIFICATION AND EXPERIENCE REQUIRED FOR THIS POSITION:

- A PGCE or B.Ed with experience in teaching Biology / Geography / Environmental Science / General Science and outdoor education, or a National Diploma in Nature Conservation
- Proven track record within an education facility would be a definite advantage
- Strong management and organisational skills
- Excellent financial acumen and the ability to develop and manage a budget
- Ability to build and maintain professional relationships
- Good verbal and written communication skills, with strong presentation skills
- Key personal skills: initiative, self-motivation and self-management as well as the ability to inspire the same in others
- Confidence, high energy levels and enthusiasm
- Excellent knowledge of all topics taught or facilitated
- Ability to interact confidently with external stakeholders
- Excellent Microsoft Office Skills
- Fluency in English with good report writing skills
- Valid driver's license essential with demonstrated competent driving skills

This position reports to the **General Manager: Education and Training**

**SALARY:**

To be discussed.

**NOTE:**

WESSA is committed to equality, employment equity, and diversity. In accordance with the employment equity plan of WESSA and its employment equity goals and targets, preference may be given, but is not limited, to candidates from under-represented designated groups. WESSA reserves the right not to make an appointment to the posts as advertised. Candidates with disabilities are encouraged to apply for positions.

**PLEASE FORWARD YOUR APPLICATION TO:**

Sarah Alcock, Human Resources Manager, via email to [sarah@wessa.co.za](mailto:sarah@wessa.co.za)

**CLOSING DATE OF APPLICATIONS:**

4pm on Friday 17 November 2017