



20th April 2017

VACANCY AT WESSA

EDUCATION OFFICER – UMGENI VALLEY NATURE RESERVE

We are currently interviewing for the position of Education Officer. The position is based in Howick at uMngeni Valley Nature Reserve.

Primary function of the position:

To conduct environmental and adventure education courses offered by the uMngeni Valley Nature Reserve Education Centre.

Qualification:

- A PGCE or B.Ed with experience in teaching Biology/Geography/Environmental Science/General Science and outdoor education, or a National Diploma in Nature Conservation

The Key Performance Areas include:

- Conduct and create both environmental education and adventure courses in and for the various ecosystems.
- Improve and develop the courses to make them more relevant to school curricula.
- Oversee and assist with administrative duties of the Education Centre.
- Organise and run Holiday programmes/clubs.
- Conduct marketing and sales trips and advertise the programmes and courses to the different market segments in a professional manner.

Skills and values required for the position:

- Valid driver's license
- Professionalism, with good organisational and people skills
- Confidence, high energy levels and enthusiasm
- Excellent knowledge of all topics taught or facilitated
- Good general knowledge and competency for dealing with adult groups
- Excellent communication and presentation skills (written and oral)
- Ability to impart knowledge to all levels and ages
- Ability to convey a message clearly
- To be in control and be able to control groups of children and adults
- Patience and friendliness
- Flexible, accommodating and even-tempered
- Creative
- Excellent computer skills
- Neat and well presented
- In good health
- High work ethic



- First Aid skills
- Guiding skills
- Excellent time-keeping skills
- An abseiling certificate would be an added advantage

WESSA is committed to equality, employment equity, and diversity. In accordance with the employment equity plan of WESSA and its employment equity goals and targets, preference may be given, but is not limited, to candidates from under-represented designated groups. WESSA reserves the right not to make an appointment to the post as advertised. Candidates with disabilities are encouraged to apply for positions.

Please note: Single accommodation could be provided with this position.

Please forward your application to:

Sarah Alcock, Human Resources Manager via email to: sarah@wessa.co.za

Closing date for applications: **12 noon on Tuesday 2nd May 2017**

Please submit your C.V., letters of reference, and a brief motivation of why you should be considered for this position.