



## VACANCY AT WESSA

### **Maintenance & Operations Supervisor uMngeni Valley Nature Reserve - Howick, KwaZulu-Natal**

We are currently interviewing for the position of Maintenance & Operations Supervisor. We are seeking an outstanding individual to support the Operations Manager to take the unit to new heights, and to be *the* centre of choice for schools visiting KZN providing a quality outdoor education experience.

#### KEY PERFORMANCE AREAS INCLUDE:

- Operations and maintenance for the reserve and all infrastructure, roads, fences and student facilities
- Supervision of all logistics relating to hosting school groups including the fleet of vehicles
- Supervision of the maintenance and reserve programme which supports efficient operations
- Leading and managing the staff responsible for general maintenance and upkeep of the facilities including maintaining the 900-ha reserve
- Ensure workshop, all maintenance equipment and vehicles are kept in good working condition
- Assist with basic plumbing, electrical and building repairs. Knowledge of vehicle mechanics a plus

#### MINIMUM QUALIFICATION AND EXPERIENCE REQUIRED FOR THIS POSITION:

- Tertiary qualification in a related field
- Previous supervisory experience in a reserve, estate or school environment with admin, people management, project work and support services knowledge
- Previous experience with maintenance of workshops, vehicle management and reserve roads
- Knowledge of OHS at work
- An active hands-on approach to management
- Neat, well presented, and in good health
- High work ethic
- Excellent computer skills (typing documents, emails and budget requirements)
- First Aid skills
- Excellent time-keeping skills
- Valid driver's license with a PDP
- Extensive people management skills
- Confidence, high energy levels and enthusiasm
- Excellent communication and presentation skills (written and oral)
- Flexible, accommodating and even-tempered
- Experience in reserve/estate security an added advantage

This position reports to the **Operations Manager: uMngeni Valley**

**SALARY:**

To be discussed.

**NOTE:**

WESSA is committed to equality, employment equity, and diversity. In accordance with the employment equity plan of WESSA and its employment equity goals and targets, preference may be given, but is not limited, to candidates from under-represented designated groups. WESSA reserves the right not to make an appointment to the posts as advertised. Candidates with disabilities are encouraged to apply for positions.

**PLEASE FORWARD YOUR APPLICATION TO:**

Sarah Alcock, Human Resources Manager, via email to [applications@wessa.co.za](mailto:applications@wessa.co.za)

**CLOSING DATE OF APPLICATIONS:**

Monday 19th February 2018 at 5pm