



## VACANCY AT WESSA

### Accountant Howick-based

WESSA, a leading Southern African NPO is currently recruiting for an Accountant within the Finance Department. The primary function of this position is to support the Head of Finance with the overall financial management of WESSA. The position will be based at uMngeni Valley in Howick.

#### KEY PERFORMANCE AREAS INCLUDE:

- Co-ordinate and assist with the internal and external audit process
- Handle the annual budgeting process and monthly management reporting
- Co-ordination of the creditors and debtors processes
- Preparation and completion of monthly VAT returns, annual Workmen's Compensation submission and collating data for BEE compliance
- Maintain the company's asset register and balance sheet recons.
- Responsible for maintaining systems in for Accpac/banking and preferred supplier's database
- Meeting deadlines and maintaining good channels of communication and professional relationships with all internal and external stakeholders.

#### MINIMUM QUALIFICATION AND EXPERIENCE REQUIRED FOR THIS POSITION:

- Minimum of a tertiary qualification in accounting
- Minimum of 5 years' experience in a financial accounting role
- Excellent financial acumen and the ability to develop and manage a budget
- Advanced excel and computer skills on financial accounting packages
- Valid driver's license is essential

This position reports to the **Head of Finance**

#### SALARY:

To be discussed.

**NOTE:**

WESSA is committed to equality, employment equity, and diversity. In accordance with the employment equity plan of WESSA and its employment equity goals and targets, preference may be given, but is not limited, to candidates from under-represented designated groups. WESSA reserves the right not to make an appointment to the posts as advertised. Candidates with disabilities are encouraged to apply for positions.

**PLEASE FORWARD YOUR APPLICATION TO:**

Sarah Alcock, Group Human Resources Manager, via email to [applications@wessa.co.za](mailto:applications@wessa.co.za)

**Please state: 'Accountant' in the subject line.**

**CLOSING DATE OF APPLICATIONS:**

2<sup>nd</sup> September 2022 at 5pm