



VACANCY AT WESSA

Strategic Lead: Schools Unit Johannesburg-based

WESSA, a leading Environmental NPO in South Africa is currently recruiting for an opportunity within the Programmes and Projects Unit. The role of this position is to directly manage the schools workstream of the unit. The focus of WESSA's work is based on education and advocacy with the aim to inspire, drive, enable and support citizen action. WESSA Schools and Youth Unit is to reach people at grass roots level by focusing specifically on environmental learning which contribute to community development.

KEY PERFORMANCE AREAS INCLUDE:

- Strategic growth of the unit through actively raising funds, through proposal development and other means to support the WESSA Programmes and Projects Unit.
- Strategic implementation through national and international funder, partner, and stakeholder relations of the schools workstream.
- All project reporting including narrative and financial reporting
- Progressively develop and implement relevant Reporting, Monitoring and Evaluation systems and process to add value to the impact of the Programme.
- Management of a core team of staff and annual internships where applicable

MINIMUM QUALIFICATION AND EXPERIENCE REQUIRED FOR THIS POSITION:

- Tertiary qualification in field related to WESSA's core business i.e. Environmental Education and Environmental Sciences
- At least 5 years of project management experience, and experience in the education or HCD sector.
- Experience in environmental education or education for sustainable development in the formal/ informal education sector
- Proven fundraising skills
- Proven project proposal development
- Strong facilitation and organisational skills
- Ability to build and maintain professional relationships
- Good verbal and written communication skills
- Ability to interact confidently with external stakeholders
- Excellent Microsoft Office Skills
- Valid driver's license and competent driving is essential

This position reports to the **Head: Programmes and Projects Unit**

SALARY:

To be discussed.

NOTE:

WESSA is committed to equality, employment equity, and diversity. In accordance with the employment equity plan of WESSA and its employment equity goals and targets, preference may be given, but is not limited, to candidates from under-represented designated groups. WESSA reserves the right not to make an appointment to the posts as advertised. Candidates with disabilities are encouraged to apply for positions.

PLEASE FORWARD YOUR APPLICATION TO:

Sarah Alcock, Head of Human Resources, via email to applications@wessa.co.za

Please state: 'Strategic Lead: Schools' in the subject line.

CLOSING DATE OF APPLICATIONS:

18th November 2022 at 5pm